APPLICATION FOR EMPLOYMENT

Drumlins

Drumlins is an equal opportunity employer and does not discriminate on the basis of race, creed, color, sex, national origin, religion, marital status, age, disability, sexual orientation, or status as a disabled veteran or as a veteran of the Vietnam era to the extent required by law.

TO HELP US LEARN MORE ABOUT YOUR EXPERIENCE, ABILITIES, AND INTERESTS, PLEASE COMPLETE THIS APPLICATION FOR EMPLOYMENT AS THOROUGHLY AS POSSIBLE.

PERSONAL DATA – *Please Print All Information*

Name: _____ Date of Application: _____

Present Address: _____

_____

Present Telephone: _____ Social Security No.: _____

Permanent Address/Phone (if different):

_____

Check if you are: _____ under 18 years of age (Working Papers Required)

U.S. Citizen: ☐ Yes ☐ No Type of Visa: _____

Alien Registration Number: _____

WORK PREFERENCE

Type of Position Desired:

☐ Full-time ☐ Part-time ☐ Temporary ☐ Any Available

Departments

☐ Swim
☐ Golf Shop ☐ Tennis ☐ Other_____
☐ Golf Maintenance

Date Available: _____ Salary Desired: _____ Per: _____

Have you ever worked for Drumlins? ☐ No ☐ Yes

If yes, Date: _____ / _____ / _____ Department: _____ Position: _____

Are any of your relatives, other than a spouse, employed at Drumlins

☐ No ☐ Yes Name: _____ Department: _____

Is any additional information relative to a change of name, use of an assumed name or nickname necessary to enable a check on your work record? If yes, explain:_____

_____

_____

May we contact your current employer? ☐ Yes ☐ No

EMPLOYMENT EXPERIENCE

List each job held. Start with your present or last job. Indicate all permanent, summer and volunteer work.

1

Employer	DATES		Work Performed
	From	To	
Address			
Job Title	HRLY. RATE/SALARY		
	Starting	Final	
Supervisor			
Reason for Leaving			

2

Employer	DATES		Work Performed
	From	To	
Address			
Job Title	HRLY. RATE/SALARY		
	Starting	Final	
Supervisor			
Reason for Leaving			

3

Employer	DATES		Work Performed
	From	To	
Address			
Job Title	HRLY. RATE/SALARY		
	Starting	Final	
Supervisor			
Reason for Leaving			

4

Employer	DATES		Work Performed
	From	To	
Address			
Job Title	HRLY. RATE/SALARY		
	Starting	Final	
Supervisor			
Reason for Leaving			

EDUCATION

SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE	DEGREE OR DIPLOMA
HIGH SCHOOL LAST ATTENDED				☐ YES ☐ NO	
COLLEGE OR UNIVERSITY				☐ YES ☐ NO	
BUSINESS OR TECHNICAL SCHOOL				☐ YES ☐ NO	

Describe other training, special courses or military service: _____

_____

_____

Summarize special skills and qualifications acquired from employment, education or other experience related to the job for which you are applying: _____

_____

_____

_____

REFERENCES Please list three professional references or two professional and one personal reference.

NAME	ADDRESS AND TELEPHONE #	RELATIONSHIP

Have you ever been convicted of a felony, misdemeanor or other crime?
☐ No ☐ Yes – if yes indicate circumstances (Date, Place, Charge and Disposition) _____

_____

AS AN APPLICANT YOU AGREE TO AND UNDERSTAND THE FOLLOWING:

1. Any offer of employment is contingent upon the review and verification of the information you have provided.
2. Your eligibility for participation in Drumlins fringe benefit plans, are subject to the requirements of those plans.
3. Drumlins may conduct investigations including verification of prior employment history and education. By signing this application you authorize Drumlins to make these investigations, authorize any person or organization contacted to furnish any information that Drumlins may request, and indicate your awareness that false statements or failures to disclose information may be sufficient to disqualify you for employment, or if employed, may result in your dismissal.

Signature of Applicant_____

Date: _____ / _____ / _____